



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE
14 JUNE 2019 | 10:00 A.M. | COBAC CONFERENCE ROOM

PROCUREMENT OF GLASS IONOMER FOR ATRAUMATIC RESTORATIVE TREATMENT
IB No. 2019-227

I. ATTENDEES:

A. Central Office Bids and Awards and Committee (COBAC) – C:

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| 1. Asec. Lyndon L. Lee Suy | - Chairperson |
| 2. Dir. Gloria J. Balboa | - Regular Member |
| 3. Dir. Laureano C. Cruz | - Regular Member |
| 4. Engr. David P. Masiado, Jr. | - Regular Member |

Absent:

- | | |
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| 1. Dir. Kenneth G. Ronquillo | - Vice-Chairperson |
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B. COBAC-C Secretariat:

1. Ms. Lara Mae Pares
2. Mr. Nigel Aleksei Tabion
3. Ms. Maria Charisma Lorenzo
4. Ms. Frances Jamaica Soliven

C. End-user Representatives:

- | | |
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| 1. Ms. Lita Orbillo | - Disease Prevention and Control Bureau (DPCB) |
| 2. Dr. Rochelle Pambid | - DPCB |
| 3. Dr. Tristan Tan | - DPCB |

D. Prospective Bidders:

- | | |
|---------------------------|--------------------------------------|
| 1. Mr. Peter Ng | - EEA Enterprise (EEAE) |
| 2. Ms. Chel Dela Cruz | - 3M Taguig (3M) |
| 3. Mr. Rob Abrenica | - 3M |
| 4. Mr. Martin del Rosario | - 3M |
| 5. Mr. Peter Ang | - Lamoian Corporation (LC) |
| 6. Ms. Ces Mughal | - Surgicom Trading Corporation (STC) |
| 7. Mr. Jerwin Mejia | - STC |
| 8. Mr. Imran Hanif | - STC |

II. CALL TO ORDER

The Pre-Bidding Conference for the Procurement of Glass Ionomer for Atraumatic Restorative Treatment under IB No. 2019-227 was conducted on 14 June 2019 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Asec. Lyndon L. Lee Suy, COBAC-C Chairperson.

III. MINUTES

- 1) The Chairperson led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representative, then acknowledged the presence of the prospective bidders' representatives.

- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The representatives confirmed that they regularly join biddings in the DOH.
- 3) The COBAC-C informed the prospective bidders that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of the Approved Budget for the Contract (ABC), Schedule of Requirements and Technical Specification.
- 4) The following subject matters were emphasized:
 - a. Section III. Bid Data Sheet including:
 - Eligibility Requirements
 - Technical Documents
 - Financial Requirements
 - Post-Qualification Requirements
 - b. Special Conditions of Contract under Section V of Bidding Document
 - c. Schedule of Requirements under Section VI of Bidding Document
 - d. Technical Specifications under Section VII of Bidding Document
- 5) The following were the issues and concerns raised/discussed during the activity:

Issue/ Concern	Query/Comment	Discussion/ Decision
Schedule of Requirements	The COBAC-C requested the End-user representatives to revise the delivery schedule considering that delivery should be completed until 31 December 2019. The same matter was informed to Prospective Bidders (PBs), however, the PBs raised that it is impossible for them to comply with shorter delivery schedule.	The COBAC-C instructed the End-user representatives to revise the delivery schedule.
Technical Specifications	<p>The PBs raised the following suggestions in the technical specifications:</p> <p>A. Detailed Technical Specifications xxx</p> <p>3. Cocoa Butter - one (1) tube of 10g or five (5) tubes of 2g xxx</p>	The End-user noted the suggestion. The COBAC-C said that a Bid Bulletin will be issued for any changes in the bidding document.
	7. Material must exhibit good compressive strength of at least 260 MegaPascal (MPa)	A PB clarified if the requirement is for posterior or anterior and to indicate final compressive strength if needed. The End-user noted the suggestion. The COBAC-C said that a Bid Bulletin will be issued for any changes in the bidding document.
Additional Documentary Requirement to be Attached in the Technical Specifications Form	A PB clarified that a valid Certificate of Product Registration or Medical Device Registration issued by Philippine Food and Drug Administration is required for glass ionomer powder and liquid only.	The COBAC-C confirmed the CPR requirement as specified in the bidding document.

- 6) The COBAC-C said that the prospective bidders can request for clarifications on any part of the bidding documents or for interpretation must be in writing and submitted to the Committee at least ten (10) calendar days before the deadline set for the submission of bids pursuant to Section 22.5.1 of 2016 Revised IRR of RA 9184.
- 7) In addition, the Committee informed the prospective bidders that the suggestion raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted Bidding Documents upon confirmation by the End-user.

IV. ADJOURNMENT

Having no other matters to be discussed, the cited conference was adjourned at 12:00 NN.

Recorded by:



6/14/2019

LARA MAE D. PARES
COBAC-C Secretariat

Approved by:



LYNDON L. LEE SUY, MD, MPH, CESE
Assistant Secretary of Health
COBAC-C Chairperson