



ORIGINAL

Republic of the Philippines
DEPARTMENT OF HEALTH
OFFICE OF THE SECRETARY

CONTRACT AGREEMENT NO. GOP-C-2021-020

MAINTENANCE AGREEMENT FOR THE DEPARTMENT OF HEALTH (DOH) DOCUMENT
MANAGEMENT AND ARCHIVING SYSTEM (DMAS)
UNDER IB NO. 2021-059

THIS AGREEMENT made the 09 day of MAR 09 2021 20 between DEPARTMENT OF HEALTH (DOH) of the Philippines (hereinafter called "the Entity") of the one part and TRANS OUTSOURCING PROVIDER, INTERNATIONAL with official address at 22 McKinley Rd., Parkwood Phase 2, Maybunga, Pasig City (hereinafter called "the Service Provider") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the Maintenance Agreement for the Department of Health (DOH) Document and Archiving System (DMAS) under IB No. 2021-059 and has accepted a Bid by the Service Provider for the supply of those goods and services in the sum of **Seven Hundred Thousand Philippine Pesos (PhP700,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Bid Bulletin No. 1
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

EMYL LOPEZ, CPA
MS. FELIPINO, XHEANQUEZ, CPA, MM
OIC-Chief Accountant, Department of Health

PERCIVAL A. FELIPE
Proprietor
Trans Outsourcing Provider, International

ENRIQUE A. T. AG, MD, PHSAE, FPSMID, CESO III
Director IV
Knowledge Management and Information Technology Service

3. In consideration for the sum of **Seven Hundred Thousand Philippine Pesos (Ph700,000.00)** or such other sums as may be ascertained, **Trans Outsourcing Provider, International** agrees to the **Maintenance Agreement for the Department of Health (DOH) Document Management and Archiving System (DMAS) under IB No. 2021-059** in accordance with his/her/its Bid.
4. The Department of Health agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

ENRIQUE A. TAXAG, MD, PHSAE, FPSMID, CESO III **MR. PERCIVAL A. FELIPE**
Director IV Proprietor

for: *for:*
Knowledge Management and Information Technology **Trans Outsourcing Provider, International**
Service-Department of Health

Signed in the presence of:
EMY I. LOPEZ, CPA
OIC-ACCOUNTANT IV
MS. FILIPINA A. VELASQUEZ, CPA, MM
OIC-Chief Accountant, Department of Health
Financial Management Service, Department of Health

SANDRA C. PALAC
Witness
Trans Outsourcing Provider, International

02-101101-2021-03-00547 **CMF 109**

Ph700,000.00

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES

CITY OF MANILA) S.S.

MAR 19 2021
BEFORE ME, the undersigned Notary Public, this _____ day of _____ 20____ in CITY OF MANILA, Philippines personally appeared the following persons with their respective Government I.D. No., to wit:

EDRAY
ENRIQUE A. TAYAG, MD, PHSAE, FPSMID, CESO III
ID No. 1991-0113

PERCIVAL A. FELIPE
ID No. 195-641-555
(SSS, TIN, GSIS etc.)

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me the same in their own free and voluntary act and deed individually and the institutions they represent.

This instrument consisting of **two (3) pages**, including this page on which this acknowledgment is written, are signed by the parties on the left hand margin of each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL at the place and date above written.

Doc. No. 188
Page No. 27
Book No. XIV
Series of 2021

ATTY. BUENAVENTURA S. MEDINA JR.
NOTARY PUBLIC UNTIL DEC. 31. 2021
ROLL NO. 4191-A-03
IBP LIFETIME NO. 9765437-A-03
MCLE NO. 076513167-A-06
PR NEW NO. 2100061-01-06-21
VERIFICATION NO. 42153000

PS / COBAC

APPROVED PO / CONTRACT

Received by: [Signature]
Date: MAR 18 2021

PS / COBAC

RELEASED: PO / CONTRACT

by: [Signature]
Date: MAR 19 2021