



Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2019 – 342-B

02 October 2019

RECOMMENDING APPROVAL OF THE AWARD OF CONTRACT FOR LOT NOS. 4, 5, 7, 8 AND 12 FOR THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES RFQ NO. 2019-008

WHEREAS, the Central Office Bids and Awards Committee (COBAC)-D received the request from the Administrative Service (AS) for the Procurement of Various Office Supplies in accordance with Republic Act (RA) 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) through the General Appropriations Act of 2019 with a Total Approved Budget for the Contract (ABC) of Nine Hundred Thirty Six Thousand Three Hundred Thirty Six Philippine Pesos and Ninety Five Centavos (PhP936,336.95):

Lot No.	Particular	Qty.	Unit	Total ABC (PhP)
1	1.1 Desk tray	120	piece	33,000.00
	1.2 Correctible film ribbon	50	piece	6,650.00
	TOTAL			39,650.00
2	2.1 Binder 1.5" A4 3 rings	70	piece	7,700.00
	2.2 Binder 1.5" legal 3 rings	70	piece	10,500.00
	2.3 Binder 3" legal 3 rings	50	piece	7,500.00
	2.4 Binder filler, A4 20sheets	18	pack	1,080.00
	2.5 Binder filler, legal 20sheets	5	pack	400.00
	2.6 Ring binder 10mm x 1.12m, 80 rings 10pcs	10	bundle	670.00
	2.7 Ring binder 11mm x 1.12m, 80 rings 10pcs	10	bundle	800.00
	2.8 Ring binder 12.7mm x 1.12m, 80 rings 10pcs	22	bundle	2,090.00
	2.9 Ring binder 14mm x 1.12m, 80 rings 10pcs	10	bundle	1,070.00
	TOTAL			31,810.00
3	3.1 Carbon film, PE, black, 216 x 330mm 100sheets	10	box	2,028.00
	3.2 Cartolina white (20pcs)	43	pack	1,959.08
	TOTAL			3,987.08
4	4.1 Battery, dry cell, c , 2pcs	156	pack	28,860.00
	TOTAL			28,860.00
5	5.1 Marking pen, permanent green	30	piece	1,080.00
	5.2 Ballpen, blue	436	piece	6,540.00
	5.3 Ballpen, green	80	piece	2,040.00
	5.4 Ballpen, red	116	piece	1,595.00
	5.5 Ballpoint pen, gel pen 0.5mm, green	60	piece	1,380.00
	5.6 Ballpen, black	436	piece	6,540.00
	5.7 Ballpoint pen, gel pen 0.5mm, black	1,200	piece	27,600.00

	5.8 Ballpoint pen, gel pen 0.5mm, blue	800	piece	18,400.00
	5.9 Ballpoint pen, gel pen 0.5mm, red	50	piece	1,150.00
	5.10 Ballpoint pen, red	980	piece	10,780.00
	5.11 Ballpoint pen, green	186	piece	2,046.00
	5.12 Ballpoint pen, black	8,380	piece	92,180.00
	5.13 Ballpoint pen, blue	7,930	piece	87,230.00
	TOTAL			258,561.00
6	6.1 All-purpose cleaner	30	jar	1,800.00
	6.2 Bathroom soap 70grams	370	piece	6,290.00
	6.3 Liquid hand soap 800ml	247	bottle	37,050.00
				45,140.00
7	7.1 Sign here sticker	1,880	pad	122,200.00
	7.2 Post-it flags 25.5mm x 43.2mm 50pcs	386	pad	15,440.00
	7.3 Note pad, stick-on 2" x 2"	370	pad	49,950.00
	TOTAL			187,590.00
8	8.1 Folder with slide (legal)	600	piece	8,400.00
	8.2 Folder with slide (A4)	500	piece	5,000.00
	8.3 Manila paper 10sheets	215	pack	6,450.00
	8.4 Daily Time Record (DTR)	21	pack	1,458.87
	TOTAL			21,308.87
9	9.1 Full mark dry lift-off tape	10	box	1,500.00
	9.2 Magic tape 24mm x 50m	148	roll	13,320.00
	9.3 Tape double adhesive tissue type 12mm x 10m	253	roll	6,325.00
	9.4 Tape double adhesive foam type 24mm x 5m	375	roll	56,250.00
	9.5 Cloth tape 1"	278	roll	40,310.00
	9.6 Cloth tape 2"	280	roll	47,600.00
	9.7 Cloth tape 3"	10	roll	2,500.00
	TOTAL			167,805.00
10	10.1 Illustration board	67	piece	3,015.00
	10.2 Index card plain 5 x 8 100pcs	112	pack	12,320.00
	10.3 Index card ruled 5 x 8 100pcs	7	pack	1,050.00
	10.4 Index card box 5 x 8	30	piece	10,500.00
	10.5 Index card box 3 x 5	30	piece	7,500.00
	10.6 Laminating film a4 100pcs	26	box	19,500.00
	10.7 Laminating film 250mic 7" 100meter	10	roll	8,000.00
	10.8 Transparency acetate film A4 100sheets	200	pack	54,000.00
	10.9 Transparency acetate film legal 100sheets	20	pack	7,000.00
	TOTAL			122,885.00
11	11.1 Dater 4mm	10	piece	1,200.00
	11.2 Stamp pad ink, black 50ml	41	bottle	2,050.00
	11.3 Stamp pad ink, red 50ml	28	bottle	1,400.00

				4,650.00
12	12.1 Stapler heavy duty	7	piece	2,415.00
	12.2 Staple remover, twin jaws	497	piece	7,952.00
	12.3 Staple wire heavy duty (Etona 260)	20	piece	1,000.00
	12.4 Staple, Heavy Duty	2	piece	10,000.00
	12.5 Ruler, plastic, 300mm	389	piece	2,723.00
	TOTAL			24,090.00
TOTAL ABC				936,336.95

WHEREAS, the COBAC Resolution No. 2019-342 "Recommending Approval for the Use of an Alternative Method Through Shopping for the Procurement of Various Office Supplies", was approved;

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order (DPO) COBAC No. 2019-309 dated 22 August 2019;

WHEREAS, on 23 August 2019, the Request for Quotation (RFQ) was posted in the PhilGEPS website and in conspicuous places within the premises of the DOH for a continuous period of three (3) calendar days;

WHEREAS, pursuant to Annex "H" Part V.C.2(biv), the BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained;

WHEREAS, the COBAC-D invited the following suppliers to submit their respective proposals:

1. Hooked On Line Computer Center (HOLCC);
2. Joneco Tech Marketing Corp. (JTMC);
3. Corporate Point Sales & Trading, Inc. (CPSTI); and,
4. Accessories and Supplies Depot Inc. (ASDI),

WHEREAS, on 27 August 2019, on the slated deadline for the submission of quotations, only one (1) supplier, CPSTI, submitted a quotation;

WHEREAS, on the same date, the COBAC-D, upon deliberation, decided to extend the Submission and Opening of Bids until 03 September 2019;

WHEREAS, on 28 August 2019, the RFQ was reposted for the second (2nd) time in the PhilGEPS website and in conspicuous places within the premises of the DOH until 03 September 2019;

WHEREAS, the Submission and Opening of Quotations took place as re-scheduled on 03 September 2019 at 9:00 A.M. at the COBAC Conference Room, G/F, Building 6, DOH;

WHEREAS, additional two (2) prospective bidders, FJ Sales Center (FJSC) and Gee-Line Trading (GLT), submitted their respective proposals, thus, three (3) price quotations were obtained as required;

WHEREAS, the COBAC-D opened the proposals of the three (3) bidders, upon examination, CPSTI and FJSC were declared “INELIGIBLE” due to their deficiencies reflected on the Abstract of Quotations, while GLT was declared “ELIGIBLE and PASSED” and its quotation was read out and posted in the Abstract of Quotations, to wit:

					1	2	3
Signature of Authorized Representative							
Name of Company					CPSTI	FJSSC	GLT
REMARKS					INELIGIBLE Non-submission of Schedule of Requirements, PhilGEPS Registration Number, Latest Annual Income Tax Return, and Secretary's Certificate	INELIGIBLE Non- submission of Latest Annual Income Tax Return	ELIGIBLE & PASSED
LOT NO.	Item Description	Qty.	Unit	TOTAL ABC	BID PRICE AS READ (PhP)		
1	1.1 Desk tray	120	piece	39,650.00			No Bid
	1.2 Correctible film ribbon	50	piece				
2	2.1 Binder 1.5" A4 3 rings	70	piece	31,810.00			No Bid
	2.2 Binder 1.5" legal 3 rings	70	piece				
	2.3 Binder 3" legal 3 rings	50	piece				
	2.4 Binder filler, A4 20sheets	18	pack				
	2.5 Binder filler, legal 20sheets	5	pack				
	2.6 Ring binder 10mm x 1.12m, 80 rings 10pcs	10	bundle				
	2.7 Ring binder 11mm x 1.12m, 80 rings 10pcs	10	bundle				
3	2.8 Ring binder 12.7mm x 1.12m, 80 rings 10pcs	22	bundle	3,987.08			No Bid
	2.9 Ring binder 14mm x 1.12m, 80 rings 10pcs	10	bundle				
4	3.1 Carbon film, PE, black, 216 x 330mm 100sheets	10	box	28,860.00			27,768.00
	3.2 Cartolina white (20pcs)	43	pack				
5	4.1 Battery, dry cell, c , 2pcs	156	pack	258,561.00			248,136.70
	5.1 Marking pen, permanent green	30	piece				
	5.2 Ballpen, blue	436	piece				
	5.3 Ballpen, green	80	piece				
	5.4 Ballpen, red	116	piece				
	5.5 Ballpoint pen, gel pen 0.5mm, green	60	piece				
	5.6 Ballpen, black	436	piece				
	5.7 Ballpoint pen, gel pen 0.5mm, black	1,200	piece				

	5.8 Ballpoint pen, gel pen 0.5mm, blue	800	piece				
	5.9 Ballpoint pen, gel pen 0.5mm, red	50	piece				
	5.10 Ballpoint pen, red	980	piece				
	5.11 Ballpoint pen, green	186	piece				
	5.12 Ballpoint pen, black	8,380	piece				
	5.13 Ballpoint pen, blue	7,930	piece				
6	6.1 All-purpose cleaner	30	jar	45,140.00			No Bid
	6.2 Bathroom soap 70grams	370	piece				
	6.3 Liquid hand soap 800ml	247	bottle				
7	7.1 Sign here sticker	1,880	pad	187,590.00			170,344.00
	7.2 Post-it flags 25.5mm x 43.2mm 50pcs	386	pad				
	7.3 Note pad, stick-on 2" x 2"	370	pad				
8	8.1 Folder with slide (legal)	600	piece	21,307.87			21,304.25
	8.2 Folder with slide (A4)	500	piece				
	8.3 Manila paper 10sheets	215	pack				
	8.4 Daily Time Record (DTR)	21	pack				
9	9.1 Full mark dry lift-off tape	10	box	167,805.00			No Bid
	9.2 Magic tape 24mm x 50m	148	roll				
	9.3 Tape double adhesive tissue type 12mm x 10m	253	roll				
	9.4 Tape double adhesive foam type 24mm x 5m	375	roll				
	9.5 Cloth tape 1"	278	roll				
	9.6 Cloth tape 2"	280	roll				
	9.7 Cloth tape 3"	10	roll				
10	10.1 Illustration board	67	piece	122,885.00			No Bid
	10.2 Index card plain 5 x 8 100pcs	112	pack				
	10.3 Index card ruled 5 x 8 100pcs	7	pack				
	10.4 Index card box 5 x 8	30	piece				
	10.5 Index card box 3 x 5	30	piece				
	10.6 Laminating film a4 100pcs	26	box				
	10.7 Laminating film 250mic 7" 100meter	10	roll				
	10.8 Transparency acetate film A4 100sheets	200	pack				
	10.9 Transparency acetate film legal 100sheets	20	pack				
11	11.1 Dater 4mm	10	piece	4,650.00			No Bid
	11.2 Stamp pad ink, black 50ml	41	bottle				
	11.3 Stamp pad ink, red	28	bottle				

	50ml						
12	12.1 Stapler heavy duty	7	piece	24,090.00			23,144.55
	12.2 Staple remover, twin jaws	497	piece				
	12.3 Staple wire heavy duty (Etona 260)	20	piece				
	12.4 Staple, Heavy Duty	2	piece				
	12.5 Ruler, plastic, 300mm	389	piece				

WHEREAS, the COBAC Resolution No. 2019-342-A “Declaration of Failure of Shopping for Lot Nos. 1-3, 6, and 9-11 for the Procurement of Various Office Supplies”, was approved;

WHEREAS, the COBAC-D declared GLT as the Single Bidder (SB) for Lot Nos. 4, 5, 7, 8, and 12 subject to further arithmetical review and correction of the financial bid, if necessary;

WHEREAS, the bid for each Lot listed below was found substantially complying:

Lot No. 4 – 1 Lot of Office Supplies

Rank	Name of Bidder	ABC (PHP)	Bid as Calculated Amount (PhP)	% Variance from ABC
1	GLT	28,860.00	27,768.00	3.78%

Lot No. 5 – 1 Lot of Various Office Supplies

Rank	Name of Bidder	ABC (PHP)	Bid as Calculated Amount (PhP)	% Variance from ABC
1	GLT	258,561.00	248,136.70	4.03%

Lot No. 7 – 1 Lot of Various Office Supplies

Rank	Name of Bidder	ABC (PHP)	Bid as Calculated Amount (PhP)	% Variance from ABC
1	GLT	187,590.00	170,344.00	9.190%

Lot No. 8 – 1 Lot of Various Office Supplies

Rank	Name of Bidder	ABC (PHP)	Bid as Calculated Amount (PhP)	% Variance from ABC
1	GLT	21,307.87	21,304.25	0.016%

Lot No. 12 – 1 Lot of Various Office Supplies

Rank	Name of Bidder	ABC (PHP)	Bid as Calculated Amount (PhP)	% Variance from ABC
1	GLT	24,090.00	23,144.55	3.92%

WHEREAS, on 04 September 2019, the evaluation on the submitted documents of the Single Calculated Quotation (SCQ) for Lots No. 4, 5, 7, 8, and 12 was undertaken by the designated TWG;

WHEREAS, on 09 September 2019, the TWG found GLT failed to submit the July 2019 VAT Return since the Opening of Quotations was on September 03, 2019 and submitted its report;

WHEREAS, on 10 September 2019, the TWG report was presented to the COBAC-D during its 36th Regular Meeting, and upon review and deliberation, the Committee decided to issue letter to GLT requesting to submit the July 2019 VAT Return;

WHEREAS, on 17 September 2019, the COBAC-D issued a letter to GLT to clarify the above-cited finding through facsimile;

WHEREAS, on 18 September 2019, the COBAC-D received the requested document from GLT;

WHEREAS, on 19 September 2019, the submitted document from GLT was forwarded to the designated TWG for further evaluation;

WHEREAS, on 20 September 2019, the TWG found GLT "Complying" and submitted its report;

WHEREAS, on 24 September 2019, the scheduled COBAC-D Regular Meeting was postponed due to no quorum;

WHEREAS, on 01 October 2019, the TWG report was presented to the COBAC-D during its 38th Regular Meeting, and upon review and deliberation, concurred with the TWG recommendation and declared GLT "compliant" and recommended the award of contract;

WHEREAS, at the time of the signing of this resolution, there is no pending incident, no pending Request for Reconsideration, no pending Protest and the COBAC-D followed the requirements set forth in R.A. 9184;

NOW THEREFORE, in consideration of the above premises, the herein members of the COBAC-D **HEREBY RESOLVES** the following:

1. Recommend the award of contract to **Gee-Line Trading** with a Total Contract Price of **Four Hundred Ninety Thousand Six Hundred Ninety Seven Philippine Pesos and Fifty Centavos (PhP490,697.50)** inclusive of taxes for Lots No. 4, 5, 7, 8, and 12 listed below:

Lot No.	Particular	Qty.	Unit	Total Bid Price (PhP)
4	4.1 Battery, dry cell, c , 2pcs	156	pack	27,768.00
5	5.1 Marking pen, permanent green	30	piece	1,080.00
	5.2 Ballpen, blue	436	piece	6,540.00
	5.3 Ballpen, green	80	piece	1,345.00
	5.4 Ballpen, red	116	piece	1,595.00
	5.5 Ballpoint pen, gel pen 0.5mm, green	60	piece	1,365.00
	5.6 Ballpen, black	436	piece	6,540.00
	5.7 Ballpoint pen, gel pen 0.5mm, black	1,200	piece	27,540.00
	5.8 Ballpoint pen, gel pen 0.5mm, blue	800	piece	18,360.00
	5.9 Ballpoint pen, gel pen 0.5mm, red	50	piece	1,147.50
	5.10 Ballpoint pen, red	980	piece	10,241.00
	5.11 Ballpoint pen, green	186	piece	1,943.70
	5.12 Ballpoint pen, black	8,380	piece	87,571.00
	5.13 Ballpoint pen, blue	7,930	piece	82,868.50
	TOTAL			248,136.70
7	7.1 Sign here sticker	1,880	pad	109,040.00
	7.2 Post-it flags 25.5mm x 43.2mm 50pcs	386	pad	15,054.00
	7.3 Note pad, stick-on 2" x 2"	370	pad	46,250.00
	TOTAL			170,344.00
8	8.1 Folder with slide (legal)	600	piece	8,400.00

	8.2 Folder with slide (A4)	500	piece	5,000.00
	8.3 Manila paper 10sheets	215	pack	6,450.00
	8.4 Daily Time Record (DTR)	21	pack	1,454.25
	TOTAL			21,304.25
12	12.1 Stapler heavy duty	7	piece	2,296.00
	12.2 Staple remover, twin jaws	497	piece	7,455.00
	12.3 Staple wire heavy duty (Etona 260)	20	piece	1,000.00
	12.4 Staple, Heavy Duty	2	piece	9,690.00
	12.5 Ruler, plastic, 300mm	389	piece	2,703.55
	TOTAL			23,144.55
	TOTAL BID PRICE (PhP)			490,697.50


Signed this _____ day of OCT 16 2019 2019 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.

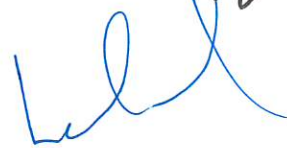
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-D


MELISSA T. SENA, MD, MPH
Regular Member *10/17*


ROSEMARIE G. AGUIRRE, MPH
Regular Member *10/18*

FRANKLIN C. DIZA, MD, MPH
Alternate Member


ENRIQUE A. TAYAG, MD, PHSAE, FPSMID, CESO III
Vice-Chairperson


LILIBETH C. DAVID, MD, MPH, MPM, CESO I
Undersecretary of Health
Chairperson

By the Authority of the Secretary of Health:


LAUREANO C. CRUZ, MPA
Director IV, Administrative Service (AS)