



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 1

22 March 2021

**PROCUREMENT OF VARIOUS USB FLASH DRIVE
IB NO. 2021-151**

This Bid Bulletin is being issued to clarify the issues and concerns raised during the Pre-Bidding Conference, and amend or modify the posted Bidding Documents in the PhilGEPS and DOH websites for the Procurement of Various USB Flash Drive under IB No. 2021-151. This Bid Bulletin will form an integral part of the bidding document for the above-mentioned procurement project. Listed below are the corresponding modifications/changes:

1. Changes in Section I. Invitation to Bid

No.	FROM	TO
1	The <i>Department of Health (DOH)</i> , through the <i>General Appropriations Act of 2021</i> intends to apply the sum of <i>Two Million Seven Hundred Six Thousand Seven Hundred Forty Eight Philippine Pesos and Twenty Nine Centavos (Php2,706,748.29)</i> being the Approved Budget for the Contract (ABC) to payments under the contract for the <i>Procurement of Various USB Flash Drive under IB No. 2021-151</i> . Bids received in excess of the ABC shall be automatically rejected at bid opening.	The <i>Department of Health (DOH)</i> , through the <i>Continuing Appropriations of 2020</i> intends to apply the sum of <i>Two Million Seven Hundred Six Thousand Seven Hundred Forty Eight Philippine Pesos and Twenty Nine Centavos (Php2,706,748.29)</i> being the Approved Budget for the Contract (ABC) to payments under the contract for the <i>Procurement of Various USB Flash Drive under IB No. 2021-151</i> . Bids received in excess of the ABC shall be automatically rejected at bid opening.
2	The <i>DOH</i> now invites bids for the <i>procurement of the above-captioned project</i> . Delivery of the Goods is required within the period <i>specified under Section VI. Schedule of Requirements</i> . Bidders should have completed, <i>within two (2) years from the date of submission and receipt of bids</i> , a contract similar to the Project, <i>equivalent to at least fifty percent (50%) of the ABC</i> . The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.	The <i>DOH</i> now invites bids for the <i>procurement of the above-captioned project</i> . Delivery of the Goods is required within the period <i>specified under Section VI. Schedule of Requirements</i> . Bidders should have completed, <i>within two (2) years from the date of submission and receipt of bids</i> , a contract similar to the Project, <i>equivalent to at least twenty five percent (25%) of the ABC</i> . The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

2. Changes in Section II. Instructions to Bidders

No.	FROM	TO
2.2.	The source of funding is: a. NGA, the General Appropriations Act	The source of funding is: a. NGA, the Continuing Appropriations of 2020

No.	FROM	TO
5.3.	<p>Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:</p> <p>a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p>	<p>Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:</p> <p>a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.</p>

3. Changes in Section III. Bid Data Sheet

ITB Clause	FROM	TO
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. USB Flash Drive or Various ICT Supplies xxx</p>	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. USB Flash Drive or Various ICT Supplies and Peripherals xxx</p>

4. Section VI. Schedule of Requirements

FROM	TO
Forty Five (45) calendar days upon receipt of approved Notice to Proceed (NTP)	Sixty (60) calendar days upon receipt of approved Notice to Proceed (NTP)

5. Section VII. Technical Specifications


FROM	TO
Item Nos. 1 and 2	
<p>xxx</p> <p>2. USB 2.0/3.0 Compliant (USB High Speed)</p> <p>xxx</p> <p>8. Meets FCC standards xxx</p>	<p>xxx</p> <p>2. USB 3.0 Compliant (USB High Speed)</p> <p>xxx</p> <p>8. Meets FCC standards seen in brochure, indicated in brochure "meets FCC standards"</p> <p>xxx</p> <p>12. Individually packed (Please see attached sample)</p>
Item No. 3	
<p>xxx</p> <p>2. USB 2.0/3.0 Compliant (USB High Speed)</p> <p>xxx</p> <p>6. Windows 7, 8, 10 & Mac 6+, Linux 2.4+</p>	<p>xxx</p> <p>2. USB 3.0 Compliant (USB High Speed)</p> <p>xxx</p>

FROM	TO
compatible xxx 9. Meets FCC standards xxx	6. Windows 7, 8, 10, Mac OS and Android Compatible xxx 8. Meets FCC standards seen in brochure, indicated in brochure “meets FCC standards” xxx 13. Individually packed (Please see attached sample)
For Item Nos. 1, 2 & 3	
Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below: The bidder shall submit any of the following whichever is applicable: a) xxx b) xxx c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. xxx ii. Contract between the distributor/dealer and the bidder.	Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below: xxx The bidder shall submit any of the following whichever is applicable: a) xxx b) xxx c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. xxx ii. Contract/Certification or Agreement between the distributor/dealer and the bidder.

The revised Schedule of Requirements, Technical Specifications and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidders’ reference and use.

All other provisions of the Bidding Document which are not affected shall remain in force and in effect.

For guidance and information of all concerned.


GERARDO V. BAYUGO, MD, MPH, CESO I
Undersecretary of Health
Chairperson, COBAC-B

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity/ Unit	Total ABC (PhP)	Delivery Site	Delivered, Calendar Days
1	USB Flash Drive, 128GB	421 pieces	716,748.29	KMITS, Bldg. 9, DOH, San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila	Sixty (60) calendar days upon receipt of approved Notice to Proceed (NTP)
2	USB Flash Drive, 64GB	530 pieces	530,000.00		
3	USB Flash Drive, 64GB OTG	730 pieces	1,460,000.00		

Signature over Printed Name
[date of signing]

In the capacity of:
Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]
[Name of Company]
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Technical Specifications

Republic of the Philippines Department of Health			
TECHNICAL SPECIFICATIONS			
Item No. 1	USB Flash Drive, 128GB	Qty./Unit	421 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 1: PhP716,748.29			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Branded 2. USB 3.0 Compliant (USB High Speed) 3. Metal Head Type 4. 128GB Storage Capacity 5. Windows 7, 8, 10 & Mac 6+, Linux 2.4+ compatible 6. Hot swappable; Plug & Play 7. LED Flashes for USB detection and data transmission 8. Meets FCC standards seen in brochure, indicated in brochure "meets FCC standards" 9. With Metal Cover 10. With Loose Cap Design Features 11. With One (1) Year Warranty 12. Individually packed (Please see attached sample) 			
B. Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below: <ol style="list-style-type: none"> 1. The bidder shall submit any of the following whichever is applicable: <ol style="list-style-type: none"> a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: <ol style="list-style-type: none"> i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and ii. Contract/Certification or Agreement between the distributor/dealer and the bidder. 			

Republic of the Philippines
Department of Health

TECHNICAL SPECIFICATIONS

Item No. 1	USB Flash Drive, 128GB	Qty./Unit	421 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 1: PhP716,748.29			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<div>2. Original Brochure or downloaded from the Internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;</div> <div>3. Warranty Certificate;</div> <div>4. Sworn Statement using the prescribed form.</div>			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

<p style="text-align: center;">Republic of the Philippines Department of Health</p>			
<p>TECHNICAL SPECIFICATIONS</p>			
Item No. 2	USB Flash Drive, 64GB	Qty./Unit	530 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 2: PhP530,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>A. Detailed Technical Specifications:</p> <ol style="list-style-type: none"> 1. Branded 2. USB 3.0 Compliant (USB High Speed) 3. Metal Head Type 4. 64GB Storage Capacity 5. Windows 7, 8, 10 & Mac 6+, Linux 2.4+ compatible 6. Hot swappable; Plug & Play 7. LED Flashes for USB detection and data transmission 8. Meets FCC standards seen in brochure, indicated in brochure "meets FCC standards" 9. With Metal Cover 10. With Loose cap Design Features 11. With One (1) Year Warranty 12. Individually packed (Please see attached sample) 			
<p>B. Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</p> <ol style="list-style-type: none"> 1. The bidder shall submit any of the following whichever is applicable: <ol style="list-style-type: none"> a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: <ol style="list-style-type: none"> i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and 			

Republic of the Philippines
Department of Health

TECHNICAL SPECIFICATIONS

Item No. 2	USB Flash Drive, 64GB	Qty./Unit	530 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 2: PhP530,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>ii. Contract/Certification or Agreement between the distributor/dealer and the bidder.</p> <p>2. Original Brochure or downloaded from the Internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;</p> <p>3. Warranty Certificate</p> <p>4. Sworn Statement using the prescribed form.</p>			

Signature over Printed Name
[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health			
TECHNICAL SPECIFICATIONS			
Item No. 3	USB Flash Drive, 64GB OTG	Qty./Unit	730 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 3: PhP1,460,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Branded 2. USB 3.0 Compliant (USB High Speed) 3. Metal Head Type 4. 64GB Storage Capacity 5. OTG, Type C 6. Windows 7, 8, 10 & Mac OS and Android compatible 7. Hot swappable; Plug & Play 8. LED Flashes for USB detection and data transmission 9. Meets FCC standards seen in brochure, indicated in brochure "meets FCC standards" 10. With Metal Cover 11. With Loose Cap Design Features 12. With One (1) Year Warranty 13. Individually packed (Please see attached sample) 			
B. Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below: <ol style="list-style-type: none"> 1. The bidder shall submit any of the following whichever is applicable: <ol style="list-style-type: none"> a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: 			

Republic of the Philippines
Department of Health

TECHNICAL SPECIFICATIONS

Item No. 3	USB Flash Drive, 64GB OTG	Qty./Unit	730 pieces
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
Total ABC for Item No. 3: PhP1,460,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<div><div><div>i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and</div><div>ii. Contract/Certification or Agreement between the distributor/dealer and the bidder.</div></div><div><div>2. Original Brochure or downloaded from the Internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;</div><div>3. Warranty Certificate</div><div>4. Sworn Statement using the prescribed form.</div></div></div>			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas (together with corresponding copy of receipt(s) of payments of the said permit);

In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor's or Business permits and the Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit ; Provided that, the current and valid Mayor's or Business Permit as renewed, will be submitted by the bidder with the LCRB after the award of contract but before payment (GPPB Circular 09-2020)

and

- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (h) Conformity with the Technical Specifications and Schedule of Requirements which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- ☐ (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (m) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENTS TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM

- ☐ (a) The bidder shall submit any of the following whichever is applicable:

- a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or
 - b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
 - c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
 - i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
 - ii. **Contract/Certification or Agreement** between the distributor/dealer and the bidder.
- ☐ (b) Original Brochure or downloaded from the Internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;
- ☐ (c) Warranty Certificate; and
- ☐ (d) Sworn Statement *using the prescribed form*.

Note:

1) Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf> for the following requirements:

- a) Sworn Statement;
- b) Computation of NFCC;
- c) Manufacturer's Authorization;
- d) Secretary's Certificate;
- e) Special Power of Attorney;
- f) Statement of Ongoing Contracts; and
- g) Statement of SLCC.

2) For the following requirements, please refer to GPPB Resolution No. 16-2020:

- a) Bid Form;
- b) Price Schedule;
- c) Bid Securing Declaration; and
- d) Omnibus Sworn Statement