



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**BID BULLETIN NO. 1**  
04 May 2021

**PROCUREMENT OF HEADSET WITH MICROPHONE**  
**IB NO. 2021-170**

This Bid Bulletin is being issued to respond to clarification letter from Avid Sales Corporation, amend or modify the posted Bidding Documents in the DOH and PhilGEPS websites, and to clarify the issues and concerns raised during the Pre-Bidding Conference last 28 April 2021 at the COBAC Conference Room, Building 6, San Lazaro Compound, Sta. Cruz, Manila for the Procurement of Headset with Microphone IB No. 2021-170. This Bid Bulletin will form an integral part of the bidding document for the above-mentioned procurement project.

**1. Changes in Section III: Bid Data Sheet**

Particular	From	To
<b>ITB clause 5.3</b> For this purpose, contracts similar to the Project shall be:	a. Audio Visual Equipment and similar products	<b>a. Audio Visual Equipment/ IT peripherals and similar products</b>

**2. Response to the letter of AVID Sales**

Query	Response
<b>Technical Specifications</b> 4. Boom Arm Adjustable: 270  7. c. Speaker Max Input Power : 10Mw  d. Speaker Frequency Range: 20Hz  e. Speaker Bandwidth Speaker Mode: 20Hz	4. The specification is revised as: <b>Boom Arm Adjustable: 270</b> 7. c. No Changes for this requirement. The original minimum specification is retained. d. No changes. The original minimum specification is retained. e. No changes. The original minimum specification is retained.

**3. Changes in the Technical Specifications**

Particular	From	To
<b>A. Detailed Technical Specifications</b> i) Earpad Material; ii) Boom Arm Adjustable; iii) Connectivity a. Cord Length b. Cable type	Leatherette, Foam 320°  At least 107.5cm Balance/Shielded	<b>Leatherette/Foam 270°</b>  <b>At least 76cm Shielded</b>
<b>B. Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</b>	Not indicated	<b>6. Product Sample</b> xxx

**The revised Technical Specifications form and revised Checklist of Technical and Financial Documents are attached for prospective bidders' reference and use.**

All other provisions of the Bidding Document which are not affected shall remain in force and in effect.

For guidance and information of all concerned.

sgd  
**GERARDO V. BAYUGO, MD, MPH, CESO I**  
Undersecretary of Health  
Chairperson, COBAC-B

# Technical Specifications

Republic of the Philippines Department of Health <b>TECHNICAL SPECIFICATIONS</b>			
<b>Item No. 1</b>	Headset with Microphone	Qty./Unit	261 units
Name of Manufacturer:		Country of Origin:	
Brand:		Model (if applicable):	
ABC: <b>PhP1,305,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>A. Detailed Technical Specifications:</b> <ol style="list-style-type: none"> <li>Earpad Material: <b>Leatherette/Foam</b></li> <li>Color Category: Black</li> <li>Headset Form factor: Headband</li> <li>Boom Arm Adjustable: <b>270°</b></li> <li>Boom Arm Flex: Yes</li> <li>Compatible with Windows 7, 8 and 10 and MAC OSC, etc.</li> <li>Headphones                         <ol style="list-style-type: none"> <li>Headphones Form Factor: On-ear</li> <li>Sound Output Mode: Stereo</li> <li>Speaker Max Input Power: 20Mw</li> <li>Speaker Frequency Range: 150Hz-6800Hz</li> <li>Speaker Bandwidth Speak Mode: 150Hz-4500Hz</li> </ol> </li> <li>Microphone                         <ol style="list-style-type: none"> <li>Uni-Directional</li> <li>Microphone Frequency Range: 100Hz-10000Hz</li> </ol> </li> <li>Connectivity                         <ol style="list-style-type: none"> <li>Connection: USB</li> <li>Cord Length: <b>At least 76cm</b></li> <li>Cable type: <b>Shielded</b></li> </ol> </li> <li>Warranty: 1-year warranty</li> </ol>			
<b>B. Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</b> <ol style="list-style-type: none"> <li>Warranty Certificate;</li> <li>Certificate of After Sales Service and Parts;</li> <li>After Support within one (1) year / Certification of Availability of Parts;</li> </ol>			

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**TECHNICAL SPECIFICATIONS**

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Brand:		Model (if applicable):	
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<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	

4. The bidder shall submit any of the following whichever is applicable:
  - a. If the bidder is the manufacturer, certify that the bidder manufactures the products/items; or
  - b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
  - c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
    - i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
    - ii. Contract between the distributor/dealer and the bidder.
5. Original Brochure or downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII: Technical Specifications of the Bidding Documents.
6. **Product Sample;**
7. Sworn Statement using the prescribed form.

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of:  
Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]  
[Name of Company]  
[Complete office address]  
[Contact No.]  
[Fax No.]  
[Email Address]

## Checklist of Technical and Financial Documents

Arranged numbered and tabbed as it appears below:

### 1. I. TECHNICAL COMPONENT ENVELOPE

#### Class “A” Documents

##### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

**2. or**

- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

**3. and**

- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas (together with corresponding copy of receipt(s) of payments of the said permit);

*In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor’s or Business permits and the Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit ; Provided that, the current and valid Mayor’s or Business Permit as renewed, will be submitted by the bidder with the LCRB after the award of contract but before payment (GPPB Circular 09-2020)*

**4. and**

- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

##### Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

- ☐ (f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in

Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

- ☐ (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

**5. or**

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (h) Conformity with the Technical Specifications and Schedule of Requirements which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- ☐ (i) Original duly signed Omnibus Sworn Statement (OSS);

**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

*Note: In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, submission of Unnotarized Bid Securing Declaration and Omnibus Sworn Statement are acceptable for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder, subject to compliance therewith after award of contract but before payment (GPPB Circular 09-2020)*

Financial Documents

- ☐ (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

**6. or**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**Class "B" Documents**

- ☐ (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

**7. or**

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## **II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

## **III. ADDITIONAL DOCUMENTARY REQUIREMENTS TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM**

- ☐ (a) Warranty Certificate;
- ☐ (b) Certificate of After Sales Service and Parts;
- ☐ (c) After Support within one (1) year / Certification of Availability of Parts;
- ☐ (d) The bidder shall submit any of the following whichever is applicable:
  - 1. If the bidder is the manufacturer, certify that the bidder manufactures the products/items; or
  - 2. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
  - 3. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
    - i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
    - ii. Contract between the distributor/dealer and the bidder.
- ☐ (e) Original Brochure or downloaded from the internet; and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII: Technical Specifications of the Bidding Documents.
- ☐ (f) Product Sample;
- ☐ (g) Sworn Statement using the prescribed form;

Note:

**1) Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf> for the following requirements:**

- a) Sworn Statement;**
- b) Computation of NFCC;**
- c) Manufacturer's Authorization (if applicable);**
- d) Secretary's Certificate;**
- e) Special Power of Attorney;**
- f) Statement of Ongoing Contracts; and**
- g) Statement of SLCC.**

**2) For the following requirements, please refer to GPPB Resolution No. 16-2020:**

- a) Bid Form;**
- b) Price Schedule;**
- c) Bid Securing Declaration; and**
- d) Omnibus Sworn Statement**