Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 2
23 March 2021

PROCUREMENT OF SARS-COV2 IGG REAGENT FOR FULLY AUTOMATED TESTING WITH MACHINE TIE-UP AND SARS-COV2 IGM OR TOTAL ANTIBODY REAGENT FOR FULLY AUTOMATED TESTING WITH MACHINE TIE-UP
IB NO. 2021-147

This Bid Bulletin is being issued to announce the new schedule of Submission and Opening of Bids, amend or modify the posted Bidding Document and to clarify the issues and concerns raised during the Pre-Bidding Conference conducted last 4 March 2021. This Bid Bulletin will form an integral part of the bidding documents for the Procurement of SARS-COV2 IgG Reagent for Fully Automated Testing with Machine Tie-up and SARS-COV2 IgM or Total Antibody Reagent for Fully Automated Testing with Machine Tie-up under IB No. 2021-147. Listed below are the corresponding modifications/changes in the Philippine Bidding Documents:

1. ***New Schedule of Submission and Opening of Bids:***

FROM	TO	Venue
18 March 2021, 9:00 AM	***05 April 2021, 9:00 AM***	*COBAC Conference Room, Building 6, San Lazaro Compound, Sta. Cruz, Manila and through Cisco Webex*

2. ***Section II. Instruction to Bidders***

Particular	FROM	TO
ITB Clause 19.4	One project that is one lot or item, which shall be awarded as one contract	**One Project having several items grouped into one lot that shall be awarded as one contract**

3. ***Section VII. Technical Specification for Item No. 1 – SARS-COV2 IgG Reagents for Fully Automated Testing with Machine Tie-up***

Particular	FROM	TO
ABC	ABC for the Lot: PhP4,500,000.00	**ABC for Lot 1** **Item No. 1: PhP2,250,00.00**
Technical Specification	A. Technical Specification xxx 4. Provision of reagent specific controls in the manufacturer's kit: a. Positive and Negative controls adequate for the total number tests regardless	A. Technical Specification xxx 4. Provision of reagent specific controls in the manufacturer's kit: **a. Packaging for controls are either within the packaging or separate box from the kit can be accepted** **b.** Positive and Negative controls adequate for the total number tests regardless of

Particular	FROM	TO
	of number of analysis b. Calibrators c. Other consumables (if applicable) xxx	number of analysis **c.** Calibrators **d.** Other consumables (if applicable) xxx
Shelf Life	a) Must be fresh commercial stock with a total shelf life of six (6) months from the date of manufacture but not less than 3 months from the date of delivery; b) Item maybe of shorter shelf-life, replacement for fresh stocks shall be issued when returned three (3) months before expiry date	**a)** Must be fresh commercial stock with a total shelf life of **four (4) months from the date of receipt by the end user.** **b) Items with remaining shelf life of at least three (3) months shall be returned for replacement.**
Additional Requirements	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) issued by Philippine Food and Drug Administration (PFDA) xxx	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) or **any Special Certification** issued by Philippine Food and Drug Administration (PFDA) xxx
	5. Guarantee letter from the supplier to replace item with approved shorter shelf life when returned three (3) months before expiry date;	**Deleted and to require during the post-qualification of Lowest Calculated Bid**

4. ***Section VII. Technical Specification for Item No. 2 – SARS-COV2 IgM or Total Antibody Reagents for Fully Automated Testing with Machine Tie-up***

Particular	FROM	TO
ABC	ABC for the Lot: PhP4,500,000.00	**ABC for Lot 1** **Item No. 2: PhP2,250,00.00**
Technical Specification	A. Technical Specification xxx 4. Provision of reagent specific controls in the manufacturer's kit: a. Positive and Negative controls adequate for the total number tests regardless of number of analysis b. Calibrators c. Other consumables (if applicable) xxx	A. Technical Specification xxx 4. Provision of reagent specific controls in the manufacturer's kit: **a. Packaging for controls are either within the packaging or separate box from the kit can be accepted** **b.** Positive and Negative controls adequate for the total number tests regardless of number of analysis **c.** Calibrators **d.** Other consumables (if applicable) xxx

Particular	FROM	TO
Shelf Life	a) Must be fresh commercial stock with a total shelf life of six (6) months from the date of manufacture but not less than 3 months from the date of delivery; b) Item maybe of shorter shelf-life, replacement for fresh stocks shall be issued when returned three (3) months before expiry date	**a) Must be fresh commercial stock with a total shelf life of four (4) months from the date of receipt by the end user.** **b) Items with remaining shelf life of at least three (3) months shall be returned for replacement.**
Additional Requirements	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) issued by Philippine Food and Drug Administration (PFDA) xxx	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) or **any Special Certification** issued by Philippine Food and Drug Administration (PFDA) xxx
	5. Guarantee letter from the supplier to replace item with approved shorter shelf life when returned three (3) months before expiry date;	**Deleted and to require during the post-qualification of Lowest Calculated Bid**

*5. **Section VIII. Checklist of Technical and Financial Documents***

Particular	FROM	TO
III. Additional Documentary Requirements to be attached in the Technical Specifications Form:	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) issued by Philippine Food and Drug Administration (PFDA) xxx	1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) or **any Special Certification** issued by Philippine Food and Drug Administration (PFDA) xxx
	5. Guarantee letter from the supplier to replace item with approved shorter shelf life when returned three (3) months before expiry date;	**Deleted**

*6. **Attached is the revised Technical Specification and Checklist of Technical and Financial Documents for prospective bidders' reference and use.***

All other provisions of the bidding documents which are not affected shall remain in force and in effect.

For guidance and information of all concerned.

ROMEO A. ONG, MD
Assistant Secretary of Health
COBAC-C Chairperson

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 1	SARS-COV2 IgG Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 1: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

A. <u>Technical Specifications</u>

1. Intended use: Detection of the SARS-CoV-2 IgG antibody in human serum or plasma.
2. Chemiluminescence Immunoassay (CLIA) or Enhanced CHemiluminescence Immunoassay (eCLIA)
3. With a result of at least 95% or higher for Specificity and 95% or higher for Sensitivity
4. Provision of reagent specific controls in the manufacturer's kit:
   a) **Packaging for controls are either within the packaging or separate box from the kit can be accepted**
   b) Positive and Negative controls adequate for the total number tests regardless of number of analysis
   c) Calibrators
   d) Other consumables (if applicable)
5. Terms and Condition for reagent tie-up:
6. A fully automated random access CLIA or eCLIA analyzer machine
7. Accompanied with an Uninterrupted Power Supply (UPS) unit and Automatic Voltage Regulator (AVR)
8. Can be plugged at a power supply of 220-240 VAC,60 Hz
9. Provision of technical support on 24 hours /7 days assistance from Engineer and/ or Product Specialist
10. Provision of semi or quarterly preventive maintenance and calibration with certificate and calibration sticker or as need arises
11. Provision of one (1) machine and back up unit that is fully automated and utilizing the same reagents to be returned upon consumption of reagents
12. Other Requirements:
13. Provision of actual demonstration and adequate training for all technical staff
14. Provision of Reagent Refrigerator to be returned upon consumption of reagents

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 1	SARS-COV2 IgG Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 1: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	
15. With provision of 2 hard copies and a soft copy of operation and service manuals in English per installation			

B. <u>Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</u>

1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) or **any Special Certification** issued by Philippine Food and Drug Administration (PFDA);

2. Valid and current License to Operate (LTO) as Medical Device Importer/ Wholesaler issued by Philippine Food and Drugs Administration (PFDA). ***Provided that in case of expired LTO, the application for renewal was made timely as per DOH AO No. 2016-0003.***

   In case of expired LTO, the following copies may be submitted:
   (i) expired LTO;
   (ii) application for renewal; and
   (iii) Official Receipt as proof of payment of renewal of LTO

3. Product Insert/Product Information or downloaded from the internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;

4. The bidder shall submit any of the following whichever is applicable:
   a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or
   b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
   c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
      i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
      ii. Contract between the distributor/dealer and the bidder.

5. Sworn Statement *using the prescribed form.*

C. <u>Additional Requirement to be submitted by Single/Lowest Calculated Bid during Post-Qualification:</u>

1) Guarantee letter from the supplier to replace item with approved shorter shelf life when returned three (3) months before expiry date

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 1	SARS-COV2 IgG Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 1: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

D. Upon delivery the following shall be complied with:

1. **Shelf life:**
   a) Must be fresh commercial stock with a total shelf life of **four (4) months from the date of receipt by the end user.**
   b) **Items with remaining shelf life of at least three (3) months shall be returned for replacement.**
2. **Packaging Instructions:** Standard packaging of the manufacturer.
3. **Labelling Instructions:**

   On each carton, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding, and with residue and tearing, if removed:

   "Philippine Government Property – Department of Health
   NOT FOR SALE"

   Date of Manufacture: ____
   Date of Expiry: _____
   Batch/ Lot No.: _____

E. Product Recall & Replacement

1. In instances of product recall due to failures of the suppliers and manufacturers to comply with the standards of safety and quality, the cost associated with the proper disposal/ destruction, handling or pull out from health facilities where these products have already been distributed shall be borne by the supplier (subject to FDA Circular No. 2016 -012 or the latest policy for disposal)
2. In cases of expired items, the health facility shall bear the cost for disposal. The disposal of the expired goods shall be coordinated through a third- party accredited by the Department of Environment and Natural Resources (DENR), engaged by Administrative Service (AS) of the DOH health facility, subject to compliance to applicable laws
3. If the item is with approved shorter shelf life, replacement for fresh stocks shall be issued when returned three (3) months before expiry date.

_____
Signature over Printed Name
[date of signing]

In the capacity of: *[title or other appropriate designation]*
Duly authorized to sign bid for and on behalf of: *[Name of Company]*
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 2	SARS-COV2 IgM or Total Antibody Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 2: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

A. Technical Specifications

1. Intended use: Detection of the SARS-CoV-2 IgM or total antibody in human serum or plasma
2. Chemiluminescence Immunoassay (CLIA) or Enhanced Chemiluminescence Immunoassay (eCLIA)
3. With a result of at least 95% or higher for Specificity and 95% or higher for Sensitivity
4. Provision of reagent specific controls in the manufacturer's kit:
   - **a) Packaging for controls are either within the packaging or separate box from the kit can be accepted**
   - b) Positive and Negative controls adequate for the total number tests regardless of number of analysis
   - c) Calibrators
   - d) Other consumables (if applicable)
5. Terms and Condition for reagent tie-up:
   - a. A fully automated CLIA or eCLIA analyzer machine
   - b. Accompanied with an Uninterrupted Power Supply (UPS) unit and Automatic Voltage Regulator (AVR)
   - c. Can be plugged at a power supply of 220-240 VAC,60 Hz
   - d. Provision of technical support on 24 hours /7 days assistance from Engineer and/ or Product Specialist
   - e. Provision of semi or quarterly preventive maintenance and calibration with certificate and calibration sticker or as need arises
6. Provision of one (1) machine and back up unit that is fully automated and utilizing the same reagents to be returned upon consumption of reagents
7. Other Requirements:
   - a. Provision of actual demonstration and adequate training for all technical staff
   - b. Provision of Reagent Refrigerator to be returned upon consumption of reagents

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 2	SARS-COV2 IgM or Total Antibody Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 2: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	
c. With provision of 2 hard copies and a soft copy of operation and service manuals in English per installation			

B. <u>Additional Requirements in Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</u>

1. Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) **or any Special Certification** issued by Philippine Food and Drug Administration (PFDA);

2. Valid and current License to Operate (LTO) as Medical Device Importer/ Wholesaler issued by Philippine Food and Drugs Administration (PFDA). ***Provided that in case of expired LTO, the application for renewal was made timely as per DOH AO No. 2016-0003.***

   In case of expired LTO, the following copies may be submitted:
   (i) expired LTO;
   (ii) application for renewal; and
   (iii) Official Receipt as proof of payment of renewal of LTO

3. Product Insert/Product Information or downloaded from the internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents

4. The bidder shall submit any of the following whichever is applicable:

   a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or

   b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or

   c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:

      i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and

      ii. Contract between the distributor/dealer and the bidder.

5. Sworn Statement *using the prescribed form.*

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1 - Item No. 2	SARS-COV2 IgM or Total Antibody Reagent for Fully Automated Testing with Machine Tie-Up	Qty./Unit	5,000 tests
Name of Manufacturer:		Country of Origin:	
Brand:			
ABC for Lot 1 - Item No. 2: PhP2,250,00.00			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

C. <u>Additional Requirement to be submitted by Single/Lowest Calculated Bid during Post-Qualification:</u>

1) Guarantee letter from the supplier to replace item with approved shorter shelf life when returned three (3) months before expiry date

D. <u>Upon delivery the following shall be complied with:</u>

1. **Shelf life:**
   a) Must be fresh commercial stock with a total shelf life of **four (4) months from the date of receipt by the end user.**
   b) **Items with remaining shelf life of at least three (3) months shall be returned for replacement.**
2. **Packaging Instructions:** Standard packaging of the manufacturer.
3. **Labelling Instructions:**
   On each carton, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding, and with residue and tearing, if removed:

"Philippine Government Property – Department of Health
NOT FOR SALE"

Date of Manufacture: ____
Date of Expiry: _____
Batch/ Lot No.: _____

E. <u>Product Recall & Replacement</u>

1. In instances of product recall due to failures of the suppliers and manufacturers to comply with the standards of safety and quality, the cost associated with the proper disposal/ destruction, handling or pull out from health facilities where these products have already been distributed shall be borne by the supplier (subject to FDA Circular No. 2016 -012 or the latest policy for disposal)
2. In cases of expired items, the health facility shall bear the cost for disposal. The disposal of the expired goods shall be coordinated through a third- party accredited by the Department of Environment and Natural Resources (DENR), engaged by Administrative Service (AS) of the DOH health facility, subject to compliance to applicable laws
3. If the item is with approved shorter shelf life, replacement for fresh stocks shall be issued when returned three (3) months before expiry date.

_____
Signature over Printed Name
[date of signing]
In the capacity of: *<u>[title or other appropriate designation]</u>*
Duly authorized to sign bid for and on behalf of: *<u>[Name of Company]</u>*
<u>[Complete office address]</u>
<u>[Contact No.]</u>
<u>[Fax No.]</u>
<u>[Email Address]</u>

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENTENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

or

☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas (together with corresponding copy of receipt(s) of payments of the said permit);

In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor's or Business permits and the Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit ; Provided that, the current and valid Mayor's or Business Permit as renewed, will be submitted by the bidder with the LCRB after the award of contract but before payment (GPPB Circular 09-2020)

and

☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

☐ (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

☐ (h) Conformity with the Technical Specifications and Schedule or Requirements, which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**

☐ (i) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a

corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

☐(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

☐ (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already inexistence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

☐ (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENTS TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM:

☐ (a) Valid and current Certificate Product Registration (CPR) or Certificate of Medical Device Registration (CMDR) or Certificate of Exemption or Certificate of Medical Device Notification (CMDN) or any Special Certification issued by Philippine Food and Drug Administration (PFDA)

☐ (b) Valid and current License to Operate (LTO) as Medical Device Importer/ Wholesaler issued by Philippine Food and Drugs Administration (PFDA). Provided that in case of expired LTO, the application for renewal was made timely as per DOH AO No. 2016-0003.

In case of expired LTO, the following copies may be submitted:

i. expired LTO;
ii. application for renewal; and
iii. Official Receipt as proof of payment of renewal of LTO

☐ (c) Product Insert/Product Information or downloaded from the internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents;

☐ (d) The bidder shall submit any of the following whichever is applicable:

a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or

b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or

c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
   i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and

ii. Contract between the distributor/dealer and the bidder.

☐ (e) Sworn Statement using the prescribed form;

Note:

1) Please refer to **https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf** for the following requirements:

   a) Sworn Statement;
   b) Computation of NFCC;
   c) Manufacturer's Authorization;
   d) Secretary's Certificate;
   e) Special Power of Attorney;
   f) Statement of Ongoing Contracts; and
   g) Statement of SLCC.

2) For the following requirements, please refer to **GPPB Resolution No. 16-2020:**

   a) Bid Form;
   b) Price Schedule;
   c) Bid Securing Declaration; and
   d) Omnibus Sworn Statement