



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 3
24 November 2020

PRINTING OF VARIOUS MANUALS
IB NO. 2020-240

This Bid Bulletin is being issued to amend or modify the posted bidding document in the PhilGEPS and DOH website for the Printing of Various Manuals under IB No. 2020-240. Listed below are the corresponding modifications/changes in the Philippine Bidding Documents:

1. Additional instruction in Section VIII. Checklist of Technical and Financial Documents:

Item Description
<p>Note:</p> <p>1) Please refer to https://doh.gov.ph/sites/default/files/basic-page/COBAC-Prescribed-Forms.pdf for the following requirements:</p> <ul style="list-style-type: none">a) Sworn Statement;b) Computation of NFCC;c) Manufacturer's Authorization;d) Secretary's Certificate;e) Special Power of Attorney;f) Statement of Ongoing Contracts; andg) Statement of SLCC. <p>2) For the following requirements, please refer to GPPB Resolution No. 16-2020:</p> <ul style="list-style-type: none">a) Bid Form;b) Price Schedule;c) Bid Securing Declaration; andd) Omnibus Sworn Statement

Enclosed herewith is the revised Checklist for prospective bidder's use.

All other provisions of the bidding documents which are not affected shall remain in force and in effect.

For guidance and information of all concerned.

Sgd.
LILIBETH C. DAVID, MD, MPH, MPM, CESO I
Undersecretary of Health
Chairperson, COBAC-D

Checklist of Technical and Financial Documents

Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or

- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas (together with corresponding copy of receipt(s) of payments of the said permit);

In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor’s or Business permits and the Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit ; Provided that, the current and valid Mayor’s or Business Permit as renewed, will be submitted by the bidder with the LCRB after the award of contract but before payment (GPPB Circular 09-2020)

and

- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

- ☐ (f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

- ☐ (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (h) Conformity with the Technical Specifications and Schedule of Requirements, which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- ☐ (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

III. REQUIRED DOCUMENT(S) in BDS SECTION 21.2

- ☐ 1. Sworn Statement using the prescribed form.

Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Prescribed-Forms.pdf> for the following requirements:

1. Sworn Statement
2. Computation of NFCC
3. Manufacturer's Authorization
4. Secretary's Certificate
5. Special Power of Attorney
6. Statement of Ongoing Contracts
7. Statement of Single Largest Contract

Please refer to GPPB Resolution No. 16-2020 for the following requirements:

1. Bid Form;
2. Price Schedule;
3. Bid Securing Declaration; and
4. Omnibus Sworn Statement